

國民學校  
KWOK MAN SCHOOL

Circular 290/ 24  
(For the whole school)

Phone : 29810432

Fax : 29816345



Address: 30 Kwok Man Road, Cheung Chau

23<sup>rd</sup> June, 2025

**Third Term Parents' Day and Prize-giving Week**

Dear Parents,

The Parents' Day for the first term is scheduled to be held on 5<sup>th</sup> July, 2025 (Saturday), from 9:00 a.m. to 1:00 p.m. Aspects such as your child's work and conduct will be discussed in the meeting. Through open communication, we can work together to better nurture your child's growth in all aspects. Due to the epidemic and in order to avoid crowding, the following arrangements will be made for meetings for parents. Parents are kindly requested to come to their meetings on time. Furthermore, in order to recognise students' efforts during this school term, we will hold a prize-giving ceremony on 7<sup>th</sup> July, 2025.

Meeting time	No.
9:00-9:10	1
9:10-9:20	2
9:20-9:30	3
9:30-9:40	4
9:40-9:50	5
9:50-10:00	6
10:00-10:10	7
10:10-10:20	8
10:20-10:30	9
10:30-10:40	10
10:40-10:50	11
10:50-11:00	12
11:00-11:10	13

Meeting time	No.
11:10-11:20	14
11:20-11:30	15
11:30-11:40	16
11:40-11:50	17
11:50-12:00	18
12:00-12:10	19
12:10-12:20	20
12:20-12:30	21
12:30-12:40	22
12:40-12:50	23
12:50-13:00	24
13:00-13:10	25



Mr Lo Wan Kai (Supervisor)  
Ms Kwok Yuen Ki (Principal)

Note: (1) If parents are unable to attend the Parents' Day, they can call or visit our school to arrange another meeting time with the class teacher.  
(2) Please complete the reply slip on or before 3<sup>rd</sup> July, 2025.

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**Third Term Parents' Day and Prize-giving Week Reply Slip**

Circular 290/ 24

(For the whole

To the Principal,

I am the parent of \_\_\_\_\_ (name of student) in \_\_\_\_\_ (class). I have noticed the details of the Parents' Day and Prize-giving Week circular.

☐ I am able to attend the Parents' Day at the arranged time.

☐ I am not able to attend the Parents' Day at the arranged time and I will arrange another time to meet the class teacher.

*\* Please tick the appropriate box.*

Parent's signature: \_\_\_\_\_

Date : \_\_\_\_\_

Tel : \_\_\_\_\_