國民學校
KWOK MAN SCHOOL

Phone：29810432
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Circular No.110E/26
（For whole school）

Address: 30 Kwok Man Road Cheung Chau

6th November, 2026

School-based After School Care Service Scheme

Service Demand Survey

To: Parents / Guardians

The Labour and Welfare Bureau (LWB) / Social Welfare Department (SWD) and Education Bureau (EDB) will fully implement the School-based After School Care Service Scheme in all publicly-funded primary schools. Our school is now conducting a survey on the Scheme to understand your needs for this service.

Through the School-based After School Care Service Scheme, service operators recognised by SWD will provide care services at schools. Details are as follows:

1. **Service Objective**: To allow students with caretaking needs to receive care and learning support in a safe and familiar environment, supporting parents to work outside their homes and improving their living.
2. **Target Beneficiaries**: Students attending Primary 1 to Primary 6 at our school who require after school care service (i.e. families whose parents / guardians are unable to arrange care of the students during after-school hours owing to work, job seeking, participation in retraining courses / job attachment programmes or other reasons[1]).
3. **Service Content**: Includes homework tutoring, revision, technical training, and social / development activities (games / extracurricular activities), managed by the service operator.
4. **Service Hours**: Generally 3 hours each day, after school[2].
5. **Fee Arrangements (per student)**: A monthly flat fixed standard fee (**HK$1,700 per month for the 2026/27 school year**). Families that meet the income requirements[3] will be exempt from the fee.
6. **Tutor-to-student ratio**: The tutor-to-student ratio will be 1:8 for ordinary students and 1:5 for students with special educational needs. Service operators will assign students to receive services in groups of different levels based on their class levels / levels of studies.

Please return the completed reply slip to the class teacher before 11th November, 2026. The Incorporated Management Committee will submit the data collected in this consultation to the EDB and LWB to follow up on the service needs of students and parents.

KWOK MAN SCHOOL 國民學校 CHEUNG CHAU N.T.

Mr. Lau Hong Wing (Supervisor)
Ms. Kwok Yuen Ki (Principal)

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1. Other reasons include social and medical reasons as assessed by service operators, such as health issues of parents / guardians, special care needs of students or other family members or family relationship problems, etc.
2. During school holidays (including public holidays) and periods of class suspension when the school campus is closed (except when the Hong Kong Observatory issues a No. 8 or higher Tropical Cyclone Warning Signal, or a Black Rainstorm Warning Signal), service operators will make every effort to arrange for services to be provided at service units within the district.
3. Families receiving assistance under any one of the following schemes are deemed to have met the income requirement of School-based After School Care Service Scheme as they have passed the specific means tests:

(i) Comprehensive Social Security Assistance Scheme;

(ii) full-rate allowance under the Working Family Allowance Scheme; or

(iii) full level of assistance under the student financial assistance schemes (including the School Textbook Assistance Scheme / Student Travel Subsidy Scheme / Subsidy Scheme for Internet Access Charges).

For low-income families not receiving assistance from the Government under the 3 schemes aforementioned, the income limit is set at 55% of the Median Monthly Domestic Household Income, and no asset test will be conducted. Service operators will require applicant families to provide income proof on a random basis.

School-based After School Care Service Scheme

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(For whole school)

Service Demand Survey

To: The Principal

I have read the above notice and understand the content and arrangements of the School-based After School Care Service Scheme ("the Scheme"). My response regarding the service needs for after-school care is as follows (please tick "✓" in the appropriate box):

(1) ☐ **I need to apply for the School-based After School Care Service Scheme for my child.**

Reason(s) are as follows (You may select more than one option):

☐ No one takes care of my child after school.

☐ I hope that my child can receive further homework support.

☐ The fees of the Scheme are more affordable than those of the care service I am currently arranging.

☐ The service hours (generally 3 hours per day) of the Scheme meet our needs better than the care service I have arranged.

☐ Other reasons (please specify: _____)

(2) ☐ **I do not need to apply for the School-based After School Care Service Scheme for my child.**

Reason(s) are as follows (You may select more than one option):

☐ I / relative(s) / domestic helper(s) will take care of my child after school.

☐ I will arrange for my child to continue participating in the school's existing school-based care service(s).

☐ I will arrange for my child to participate in other after-school care / support services.

☐ Other reasons (please specify: _____)

(3) I am currently a:

☐ Full-grant / Full-rate allowance household

☐ Half-grant / Half-rate allowance household

☐ Comprehensive Social Security Assistance (CSSA) household

☐ Household not receiving any subsidy

Parent's signature: _____

Date: _____