

國民學校
KWOK MAN SCHOOL

Circular No.85E/19
(For the whole school)

Phone : 29810432
Fax : 29816345



Address: 30 Kwok Man Road, Cheung Chau
22nd November, 2019

First Term Parents' Day and Prize-giving Week

Dear Parents,

The Parents' Day for the first term is scheduled to be held on 21st December, 2019, from 9:00am to 12:30pm. You are invited to attend the Parents' Day to meet your child's class teacher at one of the time slots in the table below. You can use (✓) to indicate your preferred time in the reply slip. Aspects such as your child's work and conduct will be discussed in the meeting. Through open communication, we can work together to better nurture your child's growth in all aspects. Furthermore, in order to recognise students' efforts in the school term, we will hold a prize-giving ceremony during the morning assembly in the sixteenth week of the school year. All parents are welcome to join.

9:00 - 9:15	9:15 - 9:30	9:30 - 9:45	9:45 - 10:00
10:00 - 10:15	10:15 - 10:30	10:30 - 10:45	10:45 - 11:00
11:00 - 11:15	11:15 - 11:30	11:30 - 11:45	11:45 - 12:00
12:00 - 12:15	12:15 - 12:30		

Mr. Lo Wan Kai (Supervisor)
Ms Kwok Yuen Ki (Principal)

Note: (1) If parents are unable to attend the Parents' Day, they may call or visit our school to arrange another meeting time with the class teacher.

(2) Please return the completed reply slip on or before 29th November, 2019.

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Parents' Day Reply Slip

To Principal,

I am the parent of _____(Name of student) in _____ (class). I am able to attend the Parents' Day at the selected time on 21st December 2019 as indicated in the box below.

9:00 - 9:15	9:15 - 9:30	9:30 - 9:45	9:45 - 10:00
10:00 - 10:15	10:15 - 10:30	10:30 - 10:45	10:45 - 11:00
11:00 - 11:15	11:15 - 11:30	11:30 - 11:45	11:45 - 12:00
12:00 - 12:15	12:15 - 12:30		

Parent's signature: _____

Date : _____

Tel : _____